

Bylaws
Graduate Interdisciplinary Program in Global Change
Adopted: January 17, 1995
Amended: June 29, 1999; April 5, 2004
Updated January 13, 2014

The Graduate Interdisciplinary Program in Global Change offers a Ph.D. minor for students whose major and scholarly pursuits intersect with cross-cutting themes of global environmental change. The program prepares graduate students with a broad understanding of critical concepts and state-of-the-art skills needed for an integrated interdisciplinary understanding of the natural and social dynamics of global change.

The program's Executive Committee (a subset of the entire Faculty of the Global Change Program), is appointed by and is responsible to the Dean of the Graduate College through the Faculty Director of the Graduate Interdisciplinary Programs. The Committee serves as the executive, administrative and policy-making board for the Global Change Program. The organization and structure of the Global Change GIPD shall conform to the guidelines for Interdisciplinary Programs (<http://gidp.arizona.edu>).

It is the responsibility of the Global Change Program to provide an interdisciplinary Ph.D. minor. This includes responsibility for recruiting students for the Ph.D. minor, setting appropriate course requirements, maintaining a faculty membership to serve on Ph.D. committees and keeping the necessary records. The Global Change GIPD will also work with the Institute of the Environment (IE) to promote a vigorous program of global change research and educational activities on campus. IE will provide administrative support for the Global Change GIPD.

Creative planning and leadership are essential to the success of the program. This is the function of the executive committee, with the input of all members of the program. In the following sections, the Bylaws that govern the policies and operating procedures are stated.

Article I. Chair and Executive Committee of the Global Change GIPD

Articles of the Global Change Graduate Interdisciplinary Program are administered by the Executive Committee. The Chair of the Executive Committee will be chair of the entire Global Change Program. The Executive Committee reports to the Dean of the Graduate College through the Faculty Director.

1. Chair of the Global Change GIPD

- (a) The Dean of the Graduate College through the Faculty Director of Graduate Interdisciplinary Programs will appoint a member of the Executive Committee, elected by its membership, to serve as Chair of The Global Change GIPD. The Chair will serve a five-year term, which may be renewed once through the process of election noted in these bylaws. At the end of a Chair's term, the Chair will recuse him/herself from the process of nominating and electing a new Chair. If requested by the GIPD, nominations may be forwarded to the GIPD Administration and GIPD Administration will conduct the election of the new Chair.
- (b) The duties of the Chair of the Global Change GIPD are to:
 - i. call and preside at meetings of the Executive Committee as needed, but not less than once per semester;
 - ii. call and preside at meetings of the entire Global Change GIPD as needed;
 - iii. manage administrative matters according to University regulations, including approval of graduate college forms for students in the program;
 - iv. be a primary contact for student inquires;
 - v. respond to calls to document GIPD contributions of participating faculty for P&T in their home units, as appropriate, according to University policies and procedures;
 - vi. prepare and submit information on program activities to the Dean of the Graduate College through the Faculty Director of the Graduate Interdisciplinary Programs when requested;
 - vii. serve as GIDPAC representative, or designate an Executive Committee member to serve in his/her place;
 - viii. serve as an ex officio member of the Institute of the Environment's Faculty Advisory Committee, or designate an ex officio member from the Executive Committee to serve in his/her place as needed.

2. Executive Committee

- (a) The Executive Committee will consist of at least five faculty members of the Global Change GIDP appointed by the Dean of the Graduate College through the Faculty Director of Graduate Interdisciplinary Programs. Executive Committee members are appointed for staggered five-year terms, renewable once, from a slate proposed by the Executive Committee and based on nominations solicited from the entire Global Change GIDP. Membership on the Executive Committee should reflect the breadth of backgrounds and units represented by the membership of the Global Change GIDP. A student representative may participate on the Executive Committee, as appropriate.
- (b) The Executive Committee is responsible for administering the Ph.D. minor, including:
 - i. establishing requirements for the Ph.D. minor;
 - ii. evaluating and approving case-by-case requests for waivers to the requirements;
 - iii. arranging for the offering of any core courses required for the minor program;
 - iv. preparing and making available current information to students regarding program requirements and faculty involved;
 - v. facilitating communication within the Global Change GIDP, with its supporting academic unit heads and deans, and with the Institute of the Environment;
 - vi. helping to match students with appropriate faculty members to serve as the minor advisor and as members of graduate student committees;
 - vii. recruiting faculty to serve as members of the Global Change GIDP;
 - viii. establishing any ad hoc committee needed to ensure operation of the program;
 - ix. carrying out appropriate reviews of the program and its bylaws; and
 - x. carrying out appropriate reviews of the faculty membership of the program to ensure an active faculty membership.

Article II. Membership in the Global Change GIDP

The Global Change GIDP consists of faculty at the University of Arizona who are eligible to serve as minor representatives on Ph.D. committees.

1. Membership Criteria

- (a) Faculty shall be nominated for membership in the Global Change GIDP by submitting a request for membership and a current curriculum vita to the Executive Committee. A majority of positive votes of the Executive Committee shall be required for nomination to the Dean of the Graduate College through the Faculty Director of the Graduate Interdisciplinary Programs, who shall confer membership. Important criteria for membership shall include participation in interdisciplinary global change activities at the University of Arizona and/or demonstrated current scholarly activity in the general area of global change.

2. Responsibilities

- (a) Members of the Global Change GIDP may serve as minor representatives on PhD committees for students taking the Ph.D. minor in Global Change. Representatives should become familiar with the requirements of the Ph.D. minor, and offer an appropriate perspective when serving on Ph.D. committees.
- (b) Members of the Global Change GIDP shall serve when asked to participate on *ad hoc* committees of the program or as conduits of information about the Ph.D. minor to their respective academic units.
- (c) Each member of the Global Change GIDP shall have one vote on matters brought to the entire membership by the Executive Committee. A quorum shall constitute of one-third of the membership.
- (d) Members of the Global Change GIDP may be asked periodically to provide information on their GIDP-related activities, according to University policies and procedures. Additional responsibilities and opportunities for Global Change Faculty will be communicated as appropriate.

Article III. Amendments

The Bylaws shall be amended or revised by movement of the Executive Committee and a two-thirds vote of its membership.